



Job Title: Project Estimator

Location: Boise, ID

Salary: \$55k-\$75k/Annually, DOE

Overview: Guerdon is seeking a talented Project Estimator to join our team. Our ideal candidates will possess prior estimating or costing experience in the commercial/residential construction field. Excellent communication skills, a high level of organization, and strong attention to details are essential. Ability to read and interpret construction drawings and documents, understand product specifications, and engage with project team leaders on a daily basis.

Responsibilities/Learned skills will include:

- Determine project specifications by working with our business development team.
- Interface with internal departments to understand current specifications, assemblies, and construction methods.
- Develop cost and scope models for the project.
- Maintain project costing files.
- Interact with developers and architects during project pre-construction.
- Utilize Microsoft Office, Bluebeam Revu, and NetSuite among others.

Minimum Requirements:

- Post-Secondary education in Business, Finance, Marketing, Construction Management or related field, or equivalent work experience.
- Prior experience in construction estimating preferred.
- Working knowledge of the residential and commercial construction industry.
- Maturity, confidence, and ability to gain the respect and trust of customers and subcontractors.
- Strong interpersonal skills with a high degree of professionalism.

Benefits:

- Full-time.
- Paid Vacation and Holidays.
- Health insurance.
- Dental and vision plan.
- 401(k) plan.

Physical Requirements:

- While performing this job's duties, the employee is regularly required to stand, sit, talk, hear, see, and use hands and fingers to operate a computer and reach, stoop kneel.
- Light to moderate lifting is required.
- Moderate noise (i.e., business office with computers, phone, and printers, light traffic).
- Ability to work in shared space.

Other: Applicants must be currently authorized to work in the United States on a full-time basis and must be able to pass a pre-employment drug screen and background check.

Please submit your Resume and Cover Letter to careers@guerdon.com or fax it to: 208-343-2540.