Twin Falls County
Jail Technician

SALARY	$19.75 Hourly	**LOCATION**	Twin Falls County, ID
JOB TYPE	Full-time	**JOB NUMBER**	202500078
DEPARTMENT	Sheriff - Detention	**OPENING DATE**	09/04/2025
CLOSING DATE	9/10/2025 10:00 PM Mountain		

Position Information

Apply online at www.twinfallscounty.org

Job Description

CLASSIFICATION SUMMARY

The detention technician is responsible for staff safety, security of the facility and the well-being of the inmates. The primary responsibility of the detention technician is to operate the jail's security system, which includes monitoring and controlling all touch screen functions to provide for the safety and security of the facility. This post also visually monitors movement within the facility, acts as a communications center, randomly monitors active inmate telephones, and operates the closed circuit TV (CCTV) and digital video recording system.

Duties / Responsibilities

ESSENTIAL DUTIES AND RESPONSIBILITIES (illustrative only and may vary by assignment)

- Identify personnel, visually or through verbal challenge, before opening any door.
- Monitor jail radio traffic, and act as the jail's control and dispatch center.
- Monitor cameras and open doors in conformance with security procedures for staff and inmate movement.
- Ensure that only shift personnel are allowed direct access to the secure portions of the facility.
- Monitor and control facility lighting, fire alarm systems, CCTV, and all systems fed into Central Control.
- Maintain a working knowledge of all emergency contingency plans – fire evacuations, medical emergencies, disturbances, hostage situations, major disasters and escapes.
- Control access to the Jail Armory. Log who enters the Armory in the computerized logging system.
- Ensures they are operating within the rules and regulations outlined by the policy and procedures manual.
- Records in writing, any reportable occurrence in the jail during the tour of duty as directed by policy.
- Operates mechanical doors on cells.
- Documents security checks as required.
- Visually observe inmate movement in hallways.
- Assure that only properly authorized officers are allowed in Control.
- Ensure that inmates are sent to see their attorney in a timely manner. Explain any delay to the attorney. Log times on the appropriate form.
- Does not leave post without proper relief

- Booking Procedures
- Inmate Records Procedures
- Performs other related duties as required and directed by superior authority.

Qualifications

CLASSIFICATION REQUIREMENTS:

The requirements listed below are representative of the minimum knowledge, skill, and/or ability required for an individual to satisfactorily perform each essential duty satisfactorily and be successful in the position.

- Performs duties under physical duress and (emotional/mental) stress.
- Position involves standing, reaching, pulling, grasping, talking, hearing, and manual dexterity to operate office machines, levers, and buttons, and to count, collect and inventory small items.
- Basic computer knowledge.
- Public relations skills.
- Written and verbal communications skills.
- Ability to perform essential duties efficiently and accurately with or without reasonable accommodations and without endangering other employees.
- Character Traits: Diligence, Dependability, Initiative, and Responsibility.

ACCEPTABLE EXPERIENCE AND TRAINING:

- High school diploma or GED;
- Valid Idaho Driver's License;
- Must successfully pass background investigation relevant to the position and remain in good standing for the duration of employment with the County.

Employer	**Address**
Twin Falls County	P.O. Box 126
	Twin Falls, Idaho, 83303

Phone	**Website**
208-736-4174	http://www.twinfallscounty.org

Jail Technician Supplemental Questionnaire

QUESTION 1

Should you be given an offer of employment, it will be conditional upon the completion an in-depth background check and a polygraph. Do you understand these requirements?

○ Yes

○ No

* Required Question