The Jamar Company is a solution-focused specialty services provider with a strong regional presence and national reach. We deliver dependable, industry-leading results through innovation, safety, and field leadership. Our diverse and passionate team thrives on collaboration, values relationships, and is committed to making a positive impact. We are driven by growth, excellence, and the belief that the best ideas come from diverse perspectives.

Imagine a universe where schedules, contractors, vendors, and milestones all orbit a single gravitational center—**you**. At Jamar, your mission is to command the multiverse of project timelines, ensuring every planet (team), star (deliverable), and comet (risk) stays aligned. You're the navigator, the interpreter, and the keeper of cosmic logic. If you love taming complexity at a galactic scale, your ship is ready.

Essential Duties & Responsibilities:

To successfully perform this role, an individual must be able to carry out each essential duty satisfactorily. The requirements outlined below represent the knowledge, skills, and abilities necessary for the position. Reasonable accommodations may be provided to enable individuals with disabilities to perform the essential functions.

- Integrated Master Schedule
    - Serve as the lead scheduler for contractor activities, managing the integrated master schedule across development, engineering, procurement, construction, commissioning, and closeout.
    - Align all scheduling deliverables and requirements, including coding structures, WBS/OBS alignment, calendars, data-date rules, progress measurement methods, and reporting formats.
    - Ensure schedule logic, sequencing, and deliverables remain consistent across all schedule owners (prime, EPC, vendor, and construction schedules).
- Schedule Updates, Progress Integration & Forecasting
    - Maintain and update baseline and forecast schedules throughout the project lifecycle, incorporating physical percent complete, field progress, discipline reporting for engineering/procurement/construction, Project Manager updates, and approved change actions.
    - Facilitate timely and accurate status collection by coordinating with discipline leads and peer schedulers, ensuring consistent progress methodologies.
- Cross-Scheduler & Stakeholder Coordination
    - Coordinate daily scheduling interfaces among the prime/owner scheduler, subcontractor and vendor schedulers, and internal functional teams.
    - Lead or support alignment sessions to reconcile interfaces, constraints, milestone ownership, and handoffs (engineering deliverables, procurement need-by dates, construction work packaging, commissioning turnover).
    - Represent the subcontractor scheduling function in project reviews, coordination meetings, and stakeholder working sessions.
    - Provide the project management team with schedule and cost performance index metrics.
- Schedule Quality, Compliance & Governance
    - Adhere to company and prime/owner scheduling standards and support consistent application across all participating contractors.
    - Perform detailed schedule quality checks, including logic integrity, constraint use, critical-path validity, missing links, lag analysis, calendar consistency, and coding completeness.
    - Support governance requirements through development of schedule narratives, traceability of schedule changes, and preparation of audit-ready documentation.
- Analysis, Risk Identification & Decision Support
    - Interpret schedule performance and communicate risks, trends, and recovery options to the Project Manager and key stakeholders.

- o Conduct critical-path and near-critical-path analyses, identify schedule drivers, evaluate logic-based solutions, and develop "what-if" scenarios as needed.
  - o Deliver schedule variance analyses and performance metrics to support project controls and leadership decision-making.
- **Cost/Schedule Integration & Earned Value Support (as required)**
  - o Cost-load schedule activities and support development and maintenance of the performance measurement baseline integrated with the project cost system.
  - o Establish and maintain rules of credit and progress measurement methods to support earned value and performance reporting.
  - o Coordinate with the Project Cost Controller and project controls team to ensure alignment between schedule status and cost/reporting systems.
- **Vendor/Subcontractor Schedule Integration**
  - o Review vendor and subcontractor schedules for compliance with prime/owner requirements and readiness for integration.
  - o Validate interface milestones, procurement lead times, fabrication and delivery dates, and construction need-by dates to ensure alignment with the integrated master schedule.
  - o Support resolution of schedule conflicts and discrepancies across contractor schedules.
- **Reporting & Deliverables**
  - o Produce required schedule deliverables—including updates, narratives, look-ahead schedules, interface milestone trackers, variance reports, and dashboard inputs—in accordance with prime/owner cadence and standards.
  - o Collaborate with the Field Controls Analyst to generate weekly construction reporting and ensure accurate reflection of field progress in the schedule.
- Perform other duties as assigned.

Required Education & Experience:
- Bachelor's degree in Engineering, Construction Management, Project Management, or related field of study is required.
- Eight (8) years or more of experience with project scheduling on large capital industrial projects is required.
- Advanced proficiency in Primavera P6, including strong knowledge of CPM methodologies and proven experience reviewing and validating contractor schedules, is required.
- Must be able to successfully pass background checks required for access to Department of Energy, federal, and military facilities.
- Demonstrated ability to communicate effectively in client-facing settings, including presenting schedule status, forecasts, risks, and recovery strategies to client/owner representatives and senior leadership.
- Proven problem-solving skills in complex project environments, with experience leading cross-functional efforts to resolve schedule risks, interface conflicts, and execution constraints.
- Experience providing functional leadership by driving scheduling initiatives across multi-project programs.
- Strong organizational and time-management skills, with the ability to plan, schedule, and coordinate project activities to consistently meet deadlines.

Other Details:
- This role will report regularly in-person to Idaho Falls, ID.
- Must possess and maintain a valid state driver's license and remain in good standing in accordance with company driving policy.
- Must be willing and able to travel to and/or work from national project sites and client locations; may include longer days and weekend work as needed for project support.
- All offers of employment are expressly contingent upon the satisfactory completion, in accordance with Company policy, of a pre-employment drug screening and background check.

What Sets Us Apart:

Safety – You are part of a team that practices safety first in all we do.

Innovative Culture – Where all ideas are valued and new concepts are encouraged, ensuring continuous growth and out-of-the-box thinking.

Onboarding – Coordinated support to ensure integration into the company, complete understanding of role and team members,

Collaborative Environment – Join a collaborative workspace where support and open communication are the foundation, leading to stronger relationships and teams.

Continuous Learning – Access to resources and opportunities for day-to-day learning, and professional development

Community Engagement – We encourage and support community involvement and volunteer work, providing opportunities to give back and make a positive impact in their communities

Impact – Be a part of a company that makes a difference, both the in market and in the community.

Benefits:

- This position is eligible for discretionary bonus and profit sharing based on company performance in addition to other benefits that support the total well-being of you and your family. Some benefits include:
    - **Comprehensive Health Coverage:** Medical, Dental, & Vision Options
    - **Employer-Paid Coverage:** Group Term Life, Short & Long-Term Disability Coverage
    - 401K with Employer Match
    - Discounted Company Stock (Employee Stock Purchase Plan)
    - Profit Sharing
    - Generous Paid Time Off & Paid Holidays
    - Employee Referral Bonus Program
    - Robust Training/Development & Professional Growth Opportunities
    - **Exclusive Discounts:** Access to Perks Marketplace Discount Program
    - Company Engagement, and More

Disclaimer: The statements above are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required for this classification. All personnel may be required to perform duties outside of their typical responsibilities on occasion as needed.

This position is not eligible for sponsorship.

The Jamar Company does not set fixed deadlines for applications to open positions.

The Jamar Company is an equal opportunity employer. All qualified applicants will be considered for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law.

If you are a person with a disability and need assistance with the application process, or if you're experiencing difficulty using our website to apply for a position, please reach out to our Human Resources department at careers@jamarcompany.us

Equal Opportunity Employer, including individuals with disabilities and veterans.