



## Twin Falls County Senior Deputy Prosecuting Attorney-Criminal Division

<b>SALARY</b>	\$90,480.00 - \$128,128.00 Annually	<b>LOCATION</b>	Twin Falls County, ID
<b>JOB TYPE</b>	Full-time	<b>JOB NUMBER</b>	202600035
<b>DEPARTMENT</b>	Prosecuting Attorney's Office	<b>OPENING DATE</b>	04/16/2026
<b>CLOSING DATE</b>	Continuous		

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### Position Information

The Twin Falls County Prosecutor's Office is responsible for prosecuting crimes in Twin Falls County. We have one full-time opening for a senior felony deputy prosecutor.

Our comprehensive benefits package includes full health, dental, vision, cafeteria plan, health savings plan, Employee Assistance Plan, wellness programs, and life insurance. We offer retirement plans such as PERSI pension and 401(k), as well as Deferred Compensation. There are 12 Paid holidays with generous vacation, personal days, and sick leave accrual. **This position qualifies for Public Service Loan Forgiveness.** Our office also offers paid bar exam fees for new attorneys, paid annual license fees, paid CLEs and training opportunities, and a paid cell phone.

SALARY: \$90,480.00-\$128,128.00

START DATE: Immediately

CLOSING DATE: Position open until filled

#### TO APPLY:

**Resume and cover letter are required for this position.**

- Apply online at [twinfallscounty.org](http://twinfallscounty.org) (attach cover letter and resume to your application); or
- Call the Twin Falls County Prosecuting Attorney's Office directly for details or with any questions 208-736-4050. Ask for Angela.

### Job Description

#### **CLASSIFICATION SUMMARY**

The Senior Deputy Prosecuting Attorney will be assigned to prosecute specific types of cases such as crimes against persons and serious felonies. This attorney's duties include all litigation, negotiation, preparation, and resolution while possessing the courtroom skills required to prosecute the assigned cases. This attorney will spend many hours in court and will make critical decisions in case strategy, preparation and presentation. The Senior Deputy Prosecuting Attorney works under the direction of the Chief Deputy Prosecuting Attorney, but must exercise independent judgment and initiative. When necessary, assistance is available from the Chief Deputy. The principal duties of this position are performed in the office and the courtroom.

## Duties / Responsibilities

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:** *(illustrative only and may vary by assignment)*

- Represents the State of Idaho in criminal cases including, but not limited to the following tasks: going to crime scenes, advising law enforcement agencies during investigations of crimes, obtaining search warrants, screening cases, deciding whether to file charges, meeting with crime victims, attending multiple court proceedings, organizing the case file, preparing evidence, securing witnesses, preparing for jury trial, presenting the State's case to the jury, responding to post-trial motions, filing and prosecuting probation violations;
- Responds to legal questions from law enforcement agencies;
- Represents the State of Idaho in post-conviction relief petitions including filing answers, motions and supporting pleadings, and presenting the State's case to the court;
- Directs staff in the preparation of pleadings, forms, orders, motions, legal memorandums and other paperwork;
- Protects the rights of victims and those criminally accused;
- Provides training to law enforcement officers, other prosecutors, child welfare advocates, and court personnel;
- Conducts legal research;
- Interacts, mediates and negotiates with opposing counsel, judges, office staff, other agencies and law enforcement offices;
- Performs time management and scheduling functions, meets deadlines, and sets project priorities;
- Communicates and coordinates regularly with appropriate co-workers to maximize the effectiveness and efficiency of office operations and activities;
- Interacts with county employees, witnesses, victims, defendants, law enforcement officials, visitors, and the general public effectively and professionally;
- Assists other prosecutors in the office on cases when necessary;
- Acts as a special prosecutor in cases in other counties;
- Attends Idaho Prosecuting Attorneys Association training to comply with continuing legal education requirements of the Idaho State Bar; and
- Performs other duties as assigned by the Twin Falls County Prosecuting Attorney.

## Qualifications

### **POSITION REQUIREMENTS:**

The requirements listed below are representative of the minimum knowledge, skill, and ability required to satisfactorily perform each essential duty required for this position.

#### **Knowledge of:**

- Constitutional law, criminal law, criminal procedures, rules of evidence and prosecutorial ethics;
- Legal, court, and judicial procedures, rules, terminology, methods, documents, practices, and objectives;
- Applicable county, state, and federal laws, statutes, ordinances, and codes;
- Legal research methods;
- Negotiation techniques and methods; and
- English grammar, spelling, punctuation, and composition.

#### **Skill and Ability to:**

- Analyze, appraise, and organize facts, evidence, and precedents in determining the various aspects, alternatives, and possible outcomes of cases;
- Present material to opponents and develop an appropriate legal strategy;
- Appear without assistance in court and other judicial proceedings and present evidence, arguments, testimony, and witnesses before a judge or jury;
- Make significant legal decisions in individual cases based on a combination of factors including the law, policy, and rules of ethics;
- Negotiate complex legal issues;
- Bring interested and affected parties to consensus;

- Communicate effectively, both orally and in writing, for purposes of advocating, persuading, negotiating, and counseling on behalf of the State;
- Analyze, appraise, and organize facts and precedents and present arguments clearly and logically;
- Determine alternative courses of action, and anticipate defense strategies;
- Present and argue cases while handling unanticipated problems smoothly and effectively;
- Proficiently operate computers and software programs such as Word Perfect, Microsoft Word, Excel, PowerPoint, or similar office software to create documents and other materials, maintain information, and generate reports;
- Follow verbal and written instructions;
- Work independently and exercise initiative, with general guidance and supervision;
- Maintain a professional demeanor at all times;
- Perform a wide variety of duties and responsibilities with accuracy and speed under the pressure of strict deadlines;
- Demonstrate integrity and ingenuity in the performance of assigned tasks and solving problems;
- Perform all duties in accordance with Twin Falls County Prosecuting Attorney policies and procedures; and
- Maintain strict confidentiality in all cases and comply with Idaho Rules of Professional Conduct.

**MINIMUM EXPERIENCE AND TRAINING:**

- Graduation from an accredited college or university with a bachelor's degree, and;
- Graduation from a law school accredited by the American Bar Association with a Juris Doctorate Degree, and
- Licensed to practice law in the State of Idaho, and;
- Three (3) years of relevant experience;
- Eligible for membership in the Idaho Prosecuting Attorney's Association.

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**Employer**

Twin Falls County

**Address**

P.O. Box 126

Twin Falls, Idaho, 83303

**Phone**

208-736-4174

**Website**

<http://www.twinfallscounty.org>