

**Job Opening**  
**Lemhi County Landfill**

Resumes will be accepted until Filled at the Lemhi County Landfill or Clerk's Office. They can also be emailed to [landfill@lemhicountyidaho.org](mailto:landfill@lemhicountyidaho.org). The full time (40 hours per week) position will start as soon as possible.

Beginning salary will be between \$18.00 and \$21.00 per hour depending on experience.

The ability to obtain and/or maintain a class B CDL is mandatory for this position. The county provides health insurance coverage for the employee. The employee may purchase dental, vision and family health coverage through the cafeteria plan. The county also participates in Public Employee Retirement and offers vacation and sick leave.



## **LEMHI COUNTY**

**Class Title: Landfill Operator 1&2**

**FLSA Designation:**

**Pay Grade with CDL: 6**

**Pay Grade without CDL: 5**

### **Purpose Of Class/Primary Function**

The primary function of an employee in this class is to perform skilled tasks in the operation of landfill equipment and manual labor in the course of maintaining adequate sanitary conditions at the County landfill. Heavy equipment operation includes compactor, loader, excavator, dozer, grader, trucks and other equipment. The Landfill Operator also provides customer service, monitors and records load weights, sort recyclables and collects fees at the scale house; and may be assigned to specific areas or be given specific maintenance assignments. The work is performed under the direct supervision of the Landfill Supervisor. The principal duties of this class are performed in an outdoor environment and include working in adverse weather conditions and dangers involving the use of heavy equipment and hazardous materials. Collects refuse at transfer sites with front load trash truck.

### **Essential Duties and Responsibilities (will vary by assignment)**

- Performs scheduled and assigned maintenance at County landfill;
- Operates heavy equipment including, but not limited to, compactor, loader, excavator, dozer, grader, skidster, trucks and other equipment according to landfill rules and regulations;
- Operates a variety of hand tools and power tools, including but not limited to, sledges, hammers, picks, air compressors, welders, chainsaws, groundskeeping equipment, air hammers, jacks, and related equipment;
- Removes debris and other safety hazards from roads, culverts, storm drains, and adjacent public areas;
- Performs routine and preventive maintenance on vehicles and equipment and maintains service and maintenance records;
- Must be able to obtain and/or maintain Class B CDL;
- Performs duties of burying, compacting and/or sorting waste; builds roads and drainage systems;
- Examines loads of solid waste for proper disposal;
- Directs and monitors the unloading of vehicles to the appropriate sites within the landfill;
- Maintains daily log of all disposal activities;
- Inspects landfill site to ensure refuse is secure, work areas clean and sorted daily according to landfill operational plans and in compliance with local, State and federal laws;
- Sorts recyclables to proper areas;
- Drains refrigerants, bales tires and cardboard, plows snow, sands roads, repair fences, and performs general ground maintenance;
- Provides customer service including giving directions, answering questions and providing explanations;
- Ensures hazardous materials are disposed of properly;
- Performs maintenance checks and minor service work on equipment utilizing hand and power tools;
- Accepts wastes, weighs vehicles in/out, performs waste screening;
- Operates standard office equipment including computer and job-related software;

- Prepares and maintains required reports and records;
- Performs visual and verbal inspection/verification of all vehicles to prevent the disposal of hazardous or unauthorized waste.
- Operates a variety of vehicles and heavy equipment, including but not limited to, grader, bulldozer, front end loader and attachments, backhoe, water tanker, roller, dump truck, road sander, snow removal vehicles, and related equipment;
- Operates a variety of hand tools and power tools, including but not limited to, sledges, hammers, picks, air compressors, welders, chainsaws, groundskeeping equipment, air hammers, jacks, and related equipment;
- Operates two-way radio communication equipment to maintain contact in the field;
- Erects, maintains, and repairs fences;
- Removes debris and other safety hazards from roads, culverts, storm drains, and adjacent public areas;
- Performs general and routine maintenance on equipment;
- Performs routine and preventive maintenance on vehicles and equipment and maintains service and maintenance records;
- Prepares and maintains required work logs, reports and records.

#### **Other Duties and Responsibilities**

- Performs building maintenance as needed;
- Performs other related duties as required.

#### **Expectations for All Employees**

- Works well under pressure and maintains a calm and professional demeanor under stressful and adversarial conditions;
- Recognizes and analyzes a problem, identifies causes, creates possible solutions and constructs a logical path for resolution and implementation;
- Consistently demonstrates a positive and cooperative attitude when working with fellow employees to accomplish duties required of the department and the County;
- Keeps immediate supervisor and designated others fully and accurately informed concerning work progress, including present and potential work problems and suggestions for new or improved ways of addressing such problems;
- Performs time management and scheduling functions, meet deadlines, and set project priorities;
- Performs exceptional customer service, answering correspondence and responding to telephone calls and e-mails in a courteous and timely manner; prepares and generates reports as needed;
- Communicates and coordinates regularly with appropriate others to maximize the effectiveness and efficiency of interdepartmental operations and activities;
- Works cooperatively with all County departments and fills in or cross-trains with other positions as necessary;
- Performs all work duties and activities in accordance with County policies, procedures, and safety practices.

#### **Competency Requirements**

Knowledge of:

- Federal (OSHA), state regulations, and County policies regarding safe work practices relating to use of hand and power tools, slopes, heavy equipment and landfill operations.
- Methods, materials, procedures, and standard practices of safe heavy equipment operation in a

- landfill environment, and related duties;
- Heavy equipment operation and basic maintenance;
- Current customer service skills;
- Emergency procedures and practices related to landfill environment;
- Hazardous waste rules and regulations and related safety practices;
- County landfill rules, regulations, and procedures;
- Equipment and tool operation and maintenance practices.
- Welding and metal fabrication;
- Methods, materials, procedures, and standard practices of snow removal, sanding, and de-icing;
- Methods, tools, procedures, and standard practices of survey, staking, and basic engineering related to road and cell construction;

Ability to:

- Safely operate heavy equipment, including but not limited to, compactors, graders, dozers, excavators, dump trucks, backhoes and related equipment as assigned;
- Operate a motor vehicle;
- Operate two-way radio communication equipment;
- Read and comprehend construction blueprints and diagrams;
- Operate hand and power tools safely;
- Supervise the safe dumping of materials;
- Instruct the public in safe dumping methods according to landfill rules and regulations;
- Follow written and oral instructions;
- Perform basic maintenance and repair on heavy equipment;
- Identify hazardous material and dispose of properly;
- Communicate information and ideas in speaking and writing so others will understand.
- Listen to and understand information and ideas presented through spoken words and sentences.
- Understand and follow oral and/or written policies, procedures and instructions.
- Read, interpret and apply laws, resolutions, ordinances, codes, and contracts.
- Develop and maintain working relationships with federal, state and local public and private representatives and organizations and other County employees;
- Exhibit courtesy, tact, and diplomacy with co-workers, elected and appointed officials, and the general public;
- Make sound and reasonable decisions in accordance with laws, ordinances, regulations, and established procedures;
- Maintain a professional demeanor during stressful situations; respond courteously to customer inquiries, which are sometimes controversial or adversarial;
- Perform multiple tasks simultaneously, including handling interruptions, and return to and complete tasks in a timely manner;
- Perform time management and scheduling functions, meet deadlines and set priorities;
- Operate standard office equipment and a personal computer using program applications appropriate to assigned duties.

**Acceptable Experience and Training**

- High school diploma or GED equivalency is required; and
- Two (2) years experience with landfill operations and heavy equipment related to these operations is preferred; and
- CDL Class B License, with Airbrake and Tanker endorsement is required, or

- Any equivalent combination of experience and training which provides the knowledge and abilities necessary to perform the work.

### **Essential Physical Abilities**

- Sufficient clarity of speech and hearing, with or without reasonable accommodation, which permits the employee to communicate with the public and employees, discern verbal instructions and alarm and warning systems, including backup alarms;
- Sufficient visual acuity, with or without reasonable accommodation, which permits the employee to supervise the safety of co-workers and the public, safely operate heavy equipment, identify hazardous materials and wastes, comprehend written work instructions and work orders;
- Sufficient manual dexterity, with or without reasonable accommodation, which permits the employee to drive a motor vehicle, operate heavy equipment, operate a variety of power and hand tools and to make adjustments to equipment;
- Sufficient strength to lift and carry objects up to 75 pounds;
- Sufficient personal mobility, stamina, flexibility, and balance to lift/move up to 50 pounds, operate heavy equipment safely, to perform maintenance and repair operations that require bending, stooping, kneeling, stretching, and other physical exertions in an outdoor environment, frequently in extreme temperatures and conditions including wind, rain and snow.