



## Store Manager-Twin Falls

OXARC has been providing welding and industrial supplies, as well as, medical and specialty gases since 1968. OXARC is headquartered in Spokane, Washington with 23 stores in WA, ID and OR.

**Job Summary:** Direct and supervise all activities of the store and warehouse. Implement all established Oxarc policies and procedures. Ensure customer needs are met through prompt and courteous service.

### **Duties include:**

- Ensure store counter is adequately staffed during business hours.
- Maintain proper levels of inventory.
- Ensure staff assists sales personnel whenever possible.
- Ensure store and display/demonstration areas are arranged to maximize sales.
- Train store personnel to ensure accuracy and completeness of invoices before transmitting to office for processing.
- Plan, coordinate and/or conduct training needs of the branch.
- Handle complex customer issues; assist/train store personnel in resolving customer complaints/issues.
- Resolve all cash short and overages of store register and document all cash taken from the register for cash purchases, advances, etc.

### **Requirements include:**

- 3-5 years industry experience preferred.
- 2-3 years management experience.
- Strong leadership skills.
- Ability to manage and motivate staff.
- Must be organized, have good reasoning skills, and time management skills.
- Proficient computer skills including Microsoft Word, Excel, Outlook, and Internet use.
- Frequently required to reach with hands and arms, stand, occasionally required to stoop, kneel, crouch or crawl, sit, climb or balance.
- Occasionally be required to lift up to 50-70 pounds.
- Must pass drug screen and background check.

OXARC offers a competitive salary and benefit package -- full time employees enjoy medical, dental, vision and prescription coverage with two deductible plans to choose from for employee and family, company paid life insurance (\$50,000), 401(k) with company match, and employee discount. Paid time off includes 8 paid holidays per year, vacation is prorated based on hire date and employees are eligible to use vacation effective January after hire date, sick leave accrues at 1 hour for every 40 worked, jury duty (up to 30 days), and bereavement leave. Clothing allowance program. Voluntary benefit options include life, and AD&D insurance. Employees are eligible for most benefits on the first of the month following 90 days of employment. However, some benefits have different qualifying periods. Medical, dental, vision and prescription insurance is effective on the 1<sup>st</sup> of the month following hire date.

Check us out at [oxarc.com](http://oxarc.com)! To apply for this position please send cover letter and resume to [hr@oxarc.com](mailto:hr@oxarc.com). May also apply in person at 1440 Kimberly Rd. Twin Falls, ID 83303.

**If you are an applicant with a disability who is unable to use our online tools to search and apply for posted jobs, please contact us by calling, 1-800-765-9055.**

EEO/Affirmative Employer. We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.