

Machine Operator

COMPANY MISSION STATEMENT: Provide customer satisfaction by setting the bar above the standard for the quality of our materials, workmanship and service by recruiting the best fabricators and installers and encourage them to be passionate about the work they produce.

DEPARTMENT MISSION STATEMENTS: Get it right the first time, on time.

BASIC FUNCTIONS AND REPORTING RELATIONSHIP:

Primary: To program, load/unload and cut materials to specification and schedule
Secondary: To assist the foreman in charge, as needed.
Department: Shop
Reports To: Shop Foreman and Production Lead

GENERAL PURPOSE OF POSITION:

Responsible for the cutting of all natural and semi-natural stone materials.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Ability to read and understand shop drawings, cutsheets and templates.
 - Maintain an efficient, clean and organized work area.
 - Communicate with templater regarding any questions prior to cutting.
 - Load and unload slabs from distributors, properly label and submit paperwork to the office.
 - Meet, and where possible, exceed your scheduled deadlines for cutting materials for the shop.
 - Properly place materials to be cut or polished and verify procedure prior to starting machine.
 - Have knowledge of and comply with the company safety policies and procedures.
 - Demonstrate a “team” effort approach with peers to maintain a positive moral within the shop.
 - Perform the proper handling of materials to eliminate injuries.
 - Inspect each slab as it is delivered or moved to/from machine for cracks, fissures or other problems and report any concerns to your immediate supervisor.
 - Responsible for making sure all slabs are properly tied down, machines and compressor is off wet room door and window is locked prior to leaving each day.
 - Periodic maintenance of machines and logging of maintenance done. Communicate any major problems with equipment to the Operations Manager.
 - Validate all template inventories for upcoming jobs. Coordinate with Customer Service Representative/Templater regarding any questions or concerns with a template prior to cutting.
 - Other duties as assigned.
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PHYSICAL DEMANDS AND WORKING CONDITIONS: The position will spend most of the time working in an environment that is relatively loud and can be wet. Will be exposed to all types of weather conditions, required to be able to lift 50-80 lbs or more at times and work eight (8) to ten (10) hour workdays each weeks, with occasional Saturday work required.