

JOB POSTING – Secondary Special Education Paraprofessional

Full Time Position, Monday – Thursday, Wages per Classified Wage Scale

START DATE: 2026-2027 School Year

QUALIFICATIONS: Upon hire, the candidate must have 60 college credits or pass the *Idaho Paraprofessional Assessment Exam* to satisfy the Highly Qualified Requirement currently defined by the Idaho State Department of Education.

EDUCATION: High school diploma or general education degree (GED) is required; preference may be given to applicants with college education.

LANGUAGE SKILLS:

- Ability to read, write, and comprehend simple instructions, short correspondence, and memos
- Ability to effectively present information in one-on-one and small-group situations

MATHEMATICAL SKILLS: Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals

REASONING ABILITY:

- Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions
- Ability to deal with problems involving a few concrete variables in standardized situations

OTHER SKILLS AND ABILITIES:

- The ability to work with emotionally, physically, and/or mentally impaired students
- Ability to maintain composure under stressful conditions
- Ability to develop effective working relationships with students, staff, and the school community
- Ability to communicate clearly and concisely, both orally and in writing
- Have some knowledge of human growth and development and the learning process
- *Physical Demands:* The employee may be required to lift 40lbs and or push/pull up to 100lbs
- Assist the teacher with the safety, well-being, and work output of students

PERFORMANCE RESPONSIBILITIES:

- Work cooperatively within the classroom with students and staff
- Maintain confidentiality in all situations
- Collaboratively work with classroom teacher to assist in lesson planning input and instruction
- Administer informal assessments to accommodate students' specific modifications under the direction of a certified teacher
- Reinforce learning of material or skills using a variety of methods as directed by certified staff
- Collect and maintain suitable material for student educational growth
- Alert the teacher to special needs of individual students
- Perform lifting and minor medical interventions due to various disabilities as needed, and participate in training and in-service as necessary to perform such tasks
- Keep accurate records and lesson plans, and maintain individual records for each student
- Exhibit a high level of ethical behavior and confidentiality of information about students as is expected of all staff
- Maintain effective communication with teachers, other staff, and parents when appropriate
- Contribute to and maintain a positive attitude towards students, program environment, teachers, and program administration
- Perform other duties as needed that contribute to the well-being of the school such as supervision of large groups during recess, lunch, and events
- Participate in professional development activities related to assignments

Any BCSD staff interested in transferring to this position should submit a "Request for Transfer" form to the District Administration Office on or before 08/27/2026

Posting Date: 08/18/2026

Boundary County School District #101 does not discriminate on the basis of race, color, religion, marital status, national/ethnic origin, age, sex, sexual orientations, or disability in its program, activities, and employment practices.