

JOB POSTING: Maintenance Supervisor II

Full-time 40 hours per week | Monday - Thursday, with occasional rotations on different days/shifts
Wages per Classified Wage Scale | Starting Date: ASAP

QUALIFICATIONS & SKILLS:

- Support the scheduling, organizing, and clean-up of all extra-curricular & public functions
- Higher maintenance levels due to the advanced technology and square footage. (90,000 sq. ft. or more)
- Requires daily inspections of machinery, preventive maintenance programs, parameter adjustments manually and/or on the computer, and thermostat calibrations.
- Management skills are required as to delegate job assignments to the custodial staff
- A daily routine inspection will be performed of assigned areas and duties to the custodial staff.

EDUCATION:

- High school diploma or GED
- Education and/or experience with H.V.A.C. equipment, electrical troubleshooting, automated controls and sensing units, and boilers and close loop boiler systems is preferred

LANGUAGE SKILLS:

- Read and interpret safety rules, operating and maintenance instructions, and procedure manuals
- Write routine reports and correspondence

MATHEMATICAL SKILLS:

- Add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals

REASONING ABILITY:

- Solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists
- Ability to interpret instructions furnished in written, oral, diagram, or schedule form

PHYSICAL DEMANDS:

- Regularly stand; walk; talk or hear; use hands and fingers to handle, or feel objects, tools, or controls
- Frequently squat, stoop or kneel, reach above the head and reach forward
- Continuously use hand strength to grasp tools and climb on to ladders
- Frequently bend or twist at the neck and trunk while performing job duties
- Frequently lift and/or move up to 50 pounds such as cleaning supplies and pails while unloading trucks
- Occasionally lift and/or move up to 90 pounds such as salt and bulk furniture
- Occasionally push/pull items such as tables, bleachers, scrubbing machines
- Specific vision abilities required by this job include close vision, color vision, peripheral vision, depth perception, and the ability to adjust focus

WORK ENVIRONMENT:

- Regularly work indoors and occasionally work outdoors, and near or with moving mechanical equipment
- May work with toxic or caustic chemicals such as petroleum products, degreasers, and sprays

PERFORMANCE RESPONSIBILITIES:

- Perform repairs on plumbing, electrical, boilers, and mechanical equipment
- Estimate material costs, lays out and completes minor projects
- Perform preventive maintenance schedules designed by maintenance supervisor
- Observe, maintain, and adjust computer setting involving thermostats and H.V.A.C. units
- Assign and inspect job related duties to custodian under his/her instruction. (At assigned school)
- Report unsafe situations or damage to school property to the maintenance supervisor and building administrator
- Assist in maintaining seasonal ground work (snow, lawn, landscaping)
- Perform other duties as may be assigned by building administrator or maintenance supervisor

Any BCSD staff interested in transferring to this position should submit a "Request for Transfer" form to the District Administration Office on or before 08/27/2026 Posting Date: 08/18/2026

Boundary County School District #101 does not discriminate on the basis of race, color, religion, marital status, national/ethnic origin, age, sex, sexual orientations, or disability in its program, activities, and employment practices.