



GEM COUNTY SHERIFF'S OFFICE

JOB TITLE: Patrol Deputy **DATE:** 10/2026
DEPARTMENT: Sheriff's Office Patrol
REPORTS TO: Patrol Captain
SALARY: \$25.28/hour
CLOSING DATE: Open until filled
BENEFITS: Medical/Dental/Vision/Life Insurance paid for employee, PERSI Retirement, Sick Leave, Vacation after 1 year, Holiday Pay, and Funeral Leave

SUMMARY

Under general supervision, exercises responsibilities for the enforcement of state and local laws relating to public safety and welfare. Exercises independent judgment in dealing with dangerous or unusual situations, exercising safety practices and procedures. Works under stressful, high-risk conditions. Reports to assigned Sergeant or Lieutenant.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Take calls for service and patrol assigned areas.
- Investigates and reports accidents.
- Investigates crimes, interviews witnesses, complainants, and victims; and gathers physical evidence and preserves for court; conducts follow up investigations as needed.
- Apprehends, arrests and detains criminal suspects and law violators when necessary; follows proper procedures when making arrests.
- Serves warrants, summonses, subpoenas, civil and other official papers.
- Serves as witness in court and provides evidence in court as required.
- Checks residential and commercial property for security.
- Assists motorists in various situations as needed.
- Contacts complainants and/or victims of crimes within a reasonable length of time; keeps complainants or victims informed of progress of investigations.
- Investigates and reports fires or other related events; keeps bystanders out of danger; safeguards property; and renders first aid in emergency situations.
- Prepares, processes, and/or transmits various reports as required.
- Records information concerning events that took place during tour of duty, and records such activity in the manner as prescribed by the department.
- Maintains weapons and equipment in functional and presentable condition.
- Transports mental patients and prisoners to prescribed locations as necessary.

- Accounts for and transports evidence coming into custody.
- Answers questions asked by the general public, works with juveniles and adults in related matters; refers public to person or agencies which can provide further assistance as required.
- Works under stressful, high-risk conditions.
- Makes decisions at the crime scenes which may be centered around life-or-death situations; decisions are based on the safest procedures to be followed to ensure safety to individuals involved and fellow officers/members of rescue team.
- Performs special projects as directed by the Sheriff or Patrol Captain.
- Watches for wanted or missing person and lost children; administers first aid to the injured in emergency cases; and reports stray animals as necessary,
- Attends shift meeting, seminars, and training sessions as required to remain knowledgeable of operations and promote job performance.
- Attends required periodic training sessions and seminars; participates in required physical fitness activities.
- Maintains required level of proficiency in the use of firearms, and evasive action/driving skills.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of:

- Knowledge of the principles and techniques of modern crime prevention, investigation, apprehension, criminal identification, rules of evidence, record keeping and all other aspects of law enforcement.
- Knowledge of the behavior of criminals and causes underlying criminality.

Ability to:

- Ability to analyze complex police problems and to adopt quick, reasonable courses of action with due regard to surrounding hazards and circumstances.
- Ability to develop and maintain adequate written case documentation and to assure proper document flow.
- Ability to work multiple cases at one time and to assure continuity and development of each case.
- Ability to establish and maintain effective working relationships with other public officials and the general public.
- Ability to learn principles and techniques of modern crime prevention, investigation, apprehension, rules of evidence and all other aspects of law enforcement.
- Ability to learn to read, interpret and properly apply laws applicable to law enforcement work.
- Ability to acquire skill in the use and care of firearms and the conditions under which they may be deployed.
- Ability to express self clearly and concisely both verbally and in writing.
- Ability to memorize and recall detail, e.g., names, faces, incidents, identification of objects.
- Ability to maintain composure and self-control under adverse conditions.
- Ability to cope with situations firmly, courteously, tactfully and with respect for the rights of the citizens.
- Ability to establish and maintain effective working relationships with other employees.
- Ability to perform duties and maintain professional conduct, attitude and appearance that conforms to strict policies, procedures, discipline.

ACCEPTABLE EXPERIENCE AND TRAINING

SPECIAL QUALIFICATIONS

- Must be a certified peace officer through the Idaho POST academy or possess a certificate from another state capable of being transferred and certified in Idaho.
- Valid Idaho Driver's License
- Must be 21 years of age

TYPICAL PHYSICAL REQUIREMENTS

- Must be able to meet the POST minimum physical fitness requirements. Must also be able to stand, walk, and run for extended periods in the outdoor elements of all four seasons.

APPLICATION PROCESS

- Applications are available on the Gem County website at:
https://www.gemcounty.org/departments_offices/human_resources/employment.php
- Applications along with a resume should be submitted directly to the Gem County Sheriff's Office- Attention Chief Deputy Dave Timony at 410 E. 1st St. Emmett, ID 83617 in person or by mail.
- Questions regarding this job opening should be addressed to Chief Deputy Dave Timony / dtimony@co.gem.id.us / Office # (208) 477-2025. Applications will be accepted until the position is filled.

DISCLAIMER:

To perform this job successfully, an individual must be able to perform the essential functions satisfactorily with or without reasonable accommodation. The above statements are intended to describe the general nature and level of work being assigned to this job. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of individuals in the job. This job description is not an employment agreement and/or an expressed or implied employment contract. Management has the exclusive right to alter this job description at any time without notice.