



## Twin Falls County FEMALE Adult Detention Deputy

|                     |                          |                     |                       |
|---------------------|--------------------------|---------------------|-----------------------|
| <b>SALARY</b>       | \$29.50 - \$34.41 Hourly | <b>LOCATION</b>     | Twin Falls County, ID |
| <b>JOB TYPE</b>     | Full-time                | <b>JOB NUMBER</b>   | 202600082             |
| <b>DEPARTMENT</b>   | Sheriff - Detention      | <b>OPENING DATE</b> | 10/01/2026            |
| <b>CLOSING DATE</b> | Continuous               |                     |                       |

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### Position Information

The Twin Falls County Sheriff's office is accepting applications for a Deputy Sheriff to fill current vacancies and to establish an eligibility roster for future openings in the area of Adult Detention.

12 hour shifts, days vary.

**Qualified applicants will be notified regarding testing dates and process.**

Starting Pay: \$29.50; Idaho P.O.S.T. Certified candidates qualify up to \$34.41

Apply ONLINE at [www.twinfallscounty.org](http://www.twinfallscounty.org)

### Job Description

#### CLASSIFICATION SUMMARY

The primary function of this position is to monitor and ensure the safety and security of the County detention center. Work includes booking/releasing inmates, escorting/transporting inmates, performing cell checks, ensuring inmate basic needs such as meals, personal hygiene, clothes, etc., and entering and maintaining documentation. Work is performed under the direct supervision of a Detention Corporal, Sergeant or Lieutenant, with latitude granted to the employee for the use of independent judgment and initiative, but work is subject to stringent state and County legal guidelines. The principal duties of this class are performed in a work environment in which the employee is subject to potential personal danger and health hazards.

### Duties / Responsibilities

#### ESSENTIAL DUTIES AND RESPONSIBILITIES *(illustrative only and may vary by assignment)*

- Monitors the activities of inmates in the County detention facility to ensure the safety and security of the facility and to ensure standards, policies, and procedures are implemented and followed;
- Monitors the activities of the staff and inmates to ensure the rights of inmates are protected;
- Processes new inmates into the facility, including fingerprinting, photography, physical search, processing documents, data entry, housing assignment, clothing issuance, and related booking duties;
- Performs release duties, including checking court orders, records, and related paperwork to ensure proper disposition;

- Maintains facility security by patrolling the secure areas within and around the detention center, following policies, procedures, and established timelines;
- Maintains facility security by monitoring and operating electronic doors, monitoring internal radio traffic, and operating security systems;
- Maintains facility security by seizing weapons, drugs, contraband, and related items;
- Monitors inmate behavior and activities in a variety of situations, including housing; recreation; work assignments; meals; showers; interactions with other inmates and officers; visitation; and telephone calls;
- Performs census count at prescribed intervals to determine population and that inmates are accounted for;
- Distributes and/or assists in the distribution and monitors the use of medications, mail, personal hygiene, and commissary items;
- Prepares and/or serves meals;
- Administers inmate work release including checking inmates in and out, maintaining current files and documentation, administering random urinalysis, and related duties;
- Transports and escorts inmates, as assigned;
- Responds to inmate requests for medical assistance following policies and procedures;
- Maintains logs, records, reports, and required documentation;
- Investigates incidents occurring within the detention facility, prepares reports, serves arrest warrants and related court documents, and may testify in court.
- Keeps immediate supervisor fully and accurately informed concerning work progress, including present and potential work problems and suggestions for new or improved ways of addressing such problems;
- Communicates and coordinates regularly with appropriate co-workers to maximize the effectiveness and efficiency of interdepartmental operations and activities.
- Maintains strict confidentiality in all cases;
- Interacts with County employees, customers, visitors and the general public effectively and professionally.

#### **SECONDARY DUTIES AND RESPONSIBILITIES:**

- Assists in all areas of law enforcement as needed, including specialty assignments such as SWAT, Marine Patrol, etc.;
- May provide training or educational classes as needed.
- May provide security at County events;
- On call after regular duty hours to respond to emergency situations;
- May be required to make court appearances on off-duty time;
- Performs light maintenance/cleaning duties as needed at the facility;
- Performs other duties as assigned.

## **Qualifications**

#### **CLASSIFICATION REQUIREMENTS:**

The requirements listed below are representative of the minimum knowledge, skill, and/or ability required for an individual to satisfactorily perform each essential duty and be successful in the position.

#### **Knowledge of:**

- Local, state, and federal laws as applicable to community law enforcement;
- Detention methods, procedures, practices, equipment and objectives;
- Officer safety skills including defensive tactics, handcuffing, and firearm operations;
- Standard First Aid and CPR administration;
- County procedures including booking, detention, inmate restraint and release of inmates;
- Personal computers and job-related software;
- Specialized equipment used in booking and detention, including but not limited to, fingerprinting and photography equipment, emergency breathing and rescue equipment (SCBA), two-way radios, restraint equipment, stand-off equipment, firearms, and related equipment;
- Large geographic area that comprises the County;
- Crime prevention and education techniques.

## **Skill and Ability to:**

- Monitor inmates to ensure safety and security of the inmates, staff, and facility;
- Work independently as well as in teams;
- Understand and apply departmental, state, and local law enforcement procedures, policies, rules, and regulations;
- Analyze situations quickly and objectively, to recognize actual and potential dangers, and to determine proper course of action;
- Cope with stressful situations calmly, fairly, tactfully, and with respect for individual rights;
- Establish and maintain effective relations with fellow employees, with citizens with varied racial, religious, ethnic or economic backgrounds, and with other law enforcement agencies;
- Demonstrate proficiency in the use and care of firearms;
- Demonstrate proficiency in the exercise of defensive tactics;
- Operate a motor vehicle, marine vehicle, ATV, motorcycle, snowmobiles and/or other vehicles associated with assignment;
- Operate a personal computer including program applications appropriate to assigned duties;
- Operate radio, audio and video equipment, and related specialized enforcement equipment;
- Prepare accurate and grammatically correct written reports;
- Maintain a moderate level of physical fitness to perform essential job functions;
- Keep immediate supervisor and designated others fully and accurately informed of work progress, including present and potential work problems, and suggestions for new or improved ways of addressing such problems;
- Uphold the Law Enforcement Code of Ethics at all times;
- Work varied shifts, including weekends and holidays;
- Work in specialty areas such as field training, SWAT or other assigned area;
- Respond to citizen requests in a courteous and effective manner;
- Learn new aspects of police work depending on specialty assignment areas.
- Use English to communicate effectively with others.
- Listen carefully to, understand, and effectively communicate through oral, written, and interpersonal communication channels.
- Follow verbal and written instructions.
- Use good judgment to make sound and reasonable decisions and problem-solving skills to respond to customer service needs in accordance with laws, ordinances, regulations and established policies.
- Maintain a professional demeanor at all times;
- Perform a wide variety of duties and responsibilities with accuracy and speed under the pressure of time-sensitive deadlines;
- Demonstrate integrity and ingenuity in the performance of assigned tasks and solving problems;
- Perform all duties in accordance with County policies and procedures with regard for personal safety and that of other employees and the public.
- Maintain confidentiality.

## **ACCEPTABLE EXPERIENCE AND TRAINING:**

- Must be 18 years or older.
- High school diploma or GED equivalency is required, and
- Successful completion of the Department's Field Training Program; and
- Idaho Driver's License is required; and
- Additional certifications for specialized assignments may be required; or
- An equivalent combination of education and experience that provides the required skills, knowledge and abilities to successfully perform the essential functions of the position may be considered.
- Must successfully pass a comprehensive background investigation conducted by an experienced investigator relevant to the position, including fingerprints, as well as a polygraph and psych eval. and remain in good standing for the duration of employment with the County.

## **PHYSICAL DEMANDS & WORK ENVIRONMENT:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this classification. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this classification, the employee must have sufficient physical and mental capability to work indoors and outdoors in all weather conditions, interrogate and interview people, discern noises that may require investigation and conduct telephone and radio communication; perform visual surveillance, sight and shoot a firearm, write reports, utilize equipment required and operate motor vehicles. The employee is constantly required to stand, sit, bend, stoop, grasp and reach repeatedly, perform search activities for extended periods of time, physically apprehend and restrain an individual and perform all duties required in a law enforcement environment. The employee is exposed to loud doors, yelling and swearing inmates and health hazards such as urine, feces, saliva and blood. The employee is frequently confronted with dangerous and life-threatening situations.

### **TWIN FALLS COUNTY SHERIFF EMPLOYMENT DISQUALIFIERS & PHYSICAL TESTING:**

*The following list of actions or behaviors may result in an applicant being disqualified from consideration for employment. Disqualifiers include, but are not limited to:*

1. No conviction or commission of a felony as an adult (except for B and C as defined below, and a case -by-case review of juvenile felony convictions). This policy will also include withheld judgments as convictions.
2. No “soft” illegal drug use in the past three (3) years, i.e.: illegal use of prescription drugs or steroids, glue/gasoline/paint huffing, etc.
3. No marijuana use within the past year; or on a regular basis within the past three (3) years, i.e.: cannabis, hashish, hash oil, and THC in both synthetic and natural forms.
4. No “hard” illegal drug use in the past five (5) years, i.e.: methamphetamine, LSD, cocaine, heroin, etc. Note: 2, 3 and 4 deal only with use and /or possession. Sale, transportation, manufacture and/or association with anyone who is involved in any of the listed activities will be cause for disqualification. An exception to this policy may be granted for a single, experimental, on-time use of marijuana or huffing only within the time periods described. Polygraph confirmation is required before an exception may be considered.
5. General misdemeanor convictions are reviewed on a case-by-case basis; except for stalking or “peeping Tom” type of crimes. Any criminal probation must already have been served.
6. No conviction or arrest for domestic battery, child abuse, sex crimes,
7. No D.U.I. convictions in the past three (3) years. This policy will also include withheld judgments as convictions.
8. No driver’s license suspensions in the past three (3) years for violations relating to D.U.I., chemical test refusal or points assessed due to moving traffic violations, if driving is an essential function of the job.
9. NO dishonorable discharges from any U.S. military force.
10. Failure to meet minimum job qualification
11. Falsification or omission of information on employment application or any supporting documents
12. History of job terminations on job(s) for disciplinary problems
13. Changing of jobs more than three (3) times within the previous or current year (case -by-case review)
14. Any history of behavior involving dishonesty, unprofessional conduct, unethical conduct, or immoral conduct which may affect the application’s ability to perform the duties of the Law Enforcement officer
15. Five (5) or more moving traffic offenses within three (3) years prior to application.

### **PHYSICAL FITNESS TEST / POST PHYSICAL FITNESS TEST BATTERY SCORING**

Performance below the level required for 10 points in any event is substandard and results in failure of the PFTB.

Twenty points is the maximum possible for each test, a total of 100 being the highest possible PFTB score.

| Fitness Category | Points | Vertical Jump<br>(Inches) | 1-Minute          |                    | 300 Meter<br>(Seconds) | 1.5 Mile<br>(min:sec) |
|------------------|--------|---------------------------|-------------------|--------------------|------------------------|-----------------------|
|                  |        |                           | Sit-ups<br>(Reps) | Push-ups<br>(Reps) |                        |                       |
| Excellent        | 20     | 21.5+                     | 55+               | 62+                | 48.0-                  | 9:57                  |
|                  | 19     | 20.5 - 21.0               | 51 - 54           | 56 - 61            | 48.1 - 51.0            | 9:58 - 10:50          |
| Good             | 18     | 19.5 - 20.0               | 47 - 50           | 50 - 55            | 51.1 - 54.0            | 10:51 - 11:43         |
|                  | 17     | 18.5 - 19.0               | 43 - 46           | 44 - 49            | 54.1 - 57.0            | 11:44 - 12:36         |
| Average          | 16     | 17.5 - 18.0               | 39 - 42           | 38 - 43            | 57.1 - 59.0            | 12:37 - 13:29         |
|                  | 15     | 16.5 - 17.0               | 35 - 38           | 32 - 37            | 59.1 - 62.0            | 13:30 - 14:20         |
| Below Avg.       | 14     | 16.0                      | 31 - 34           | 30 - 31            | 62.1 - 65.0            | 14:21 - 14:56         |
|                  | 13     | 15.5                      | 27 - 30           | 28 - 29            | 65.1 - 68.0            | 14:57 - 15:32         |

|                    |           |        |         |        |             |               |
|--------------------|-----------|--------|---------|--------|-------------|---------------|
|                    | <b>12</b> | 15.0   | 23 - 26 | 26 -27 | 68.1 71.0   | 15:33 - 16:08 |
| Minimum Acceptable | <b>11</b> | 14.5   | 19 - 22 | 23 -25 | 71.1 -74.0  | 16:09 - 16:43 |
|                    | <b>10</b> | 14.0   | 15 - 18 | 21 -22 | 74.1 - 77.0 | 16:44 -17:17  |
| Substandard        | <b>0</b>  | < 14.0 | < 15    | < 21   | > 77.0      | > 17:17       |

**Employer**

Twin Falls County

**Address**

P.O. Box 126

Twin Falls, Idaho, 83303

**Phone**

208-736-4174

**Website**

<http://www.twinfallscounty.org>