**Boundary County**

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date
amended

6/2/2025

PAGE: 1

POSTING DATE-COUNTY: 10/6/26

POSTING DATE-PUBLIC: 10/6/26

CLOSING DATE: open until filled

2 positions

NOTICE OF POSITION VACANCY

JOB TITLE:

PSA II

DEPARTMENT:

Restorium

JOB CODE # RS12-p

GRADE

6

Immediate Supervisor

LPN

Overall Supervisor

Restorium Administrator

POSITION TYPE:

full time

benefited position

STARTING WAGE:

17.57 per hour

JOB SUMMARY

Provides support to residents with day-to-day needs of daily life. Performs personal and housekeeping tasks to the degree a resident cannot do for themselves. As a member of a team, encourage independence, support resident choice and preserve resident dignity in an ethical and professional manner.

Medication Certification must be completed within 30 days of hire. Hours and shifts may vary.

POSITION FUNCTIONS

1. Provides residents with assistance for personal needs in accordance with service plan. May include dressing, bathing, mobility & transport, toileting, dining & eating, medication assist & nurse delegated simple treatments
2. Promotes social and emotional support in accordance with service plan. May include encouragement or direct assistance to participate in activities, and assistance to overcome limitations when appropriate.
3. Interact with residents and resident's families demonstrating respect and promoting confidence. Refers family to administrator or nurse for service/care concerns.
4. Documents & alerts administrator to unusual events, suspicions of abuse or condition/behavior changes promptly.
5. Familiarizes themselves with resident service plans to insure promised services. Records and documents services provided in accordance with the plan, and any deviation or change daily.
6. Cleans resident rooms, bathrooms and common areas according to established schedules and protocols.
7. Washes, arranges & distributes resident and facility laundry according to established schedules & protocols.
8. Helps prepare dining room, assists residents with food selection, and serves beverages and food. habits. Promotes pleasant and inviting dining environment. Observes, documents and reports changes in resident eating habits. Helps clean dining room and dishes.
9. Distributes resident medications according to nurse delegated procedures, records and documents as per policies. Insures the safety and security of medications and medical supplies.
10. Recognize and report fire/safety hazards, responds to emergencies per established policies & procedures. Takes all appropriate safety precautions to minimize risk of injury to residents, self and other co-workers.
11. Participates in continuing education program to promote self-development. May help new co-workers learn job tasks and responsibilities.
12. Strives for responsible teamwork, problem resolution and improved operations at all times.
13. Performs all other duties as assigned.

MINIMUM EDUCATION/QUALIFICATIONS REQUIRED

High School or GED. Must have excellent verbal and written communication skills, and the ability to read and comprehend written instructions. Must be able to communicate and deal effectively with the elderly. Must pass Criminal History background check, including fingerprinting, and meet all requirements outlined in the Rules for Licensed Residential and Assisted Living Facilities in Idaho. When hired, Boundary County will require Medication Assistance Course, First Aide and CPR Certification which Boundary County pays for. The Idaho Food Handlers Course may be required if deemed necessary by the Restorium Administrator. Prior direct care experience in similar setting preferred.

TYPICALLY WORK ENVIRONMENT AND PHYSICAL REQUIREMENTS**WORK ENVIRONMENT:**

Stand or walk up to eight hours a day
Sit up to two hours a day
Frequently support up to 70 pounds
Occasionally lift/carry up to 20 pounds
Frequently kneel, bend, and reach
Exposure to cleaning products, fumes, blood and body fluids

TYPICAL WORK HOURS

part time as needed

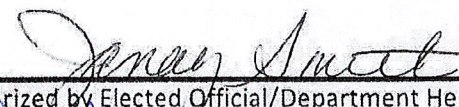
DISCLAIMER

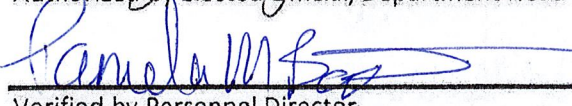
To perform this job successfully, an individual must be able to perform the essential functions satisfactorily with or without reasonable accomodation. The above statements are intended to describe the general nature and level of work being assigned to this job. They are not intended to be construed as an all-encompassed list of all responsibilities, duties and skills required of individuals in the job. Management has the exclusive right to alter this job description at any time without notice.

Applicants must submit application to Personnel Director by 5:00 p.m. on the closing date to the Courthouse Room #22

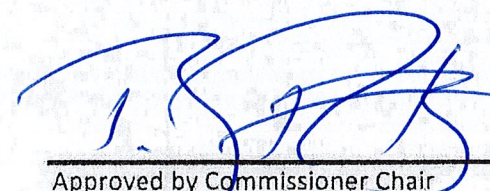
All applications must be submitted on a Boundary County application form.

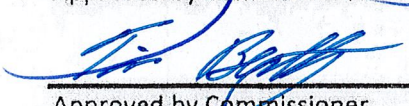
Filing of position authorized by Boundary County Commissioners

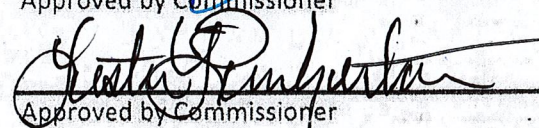

Authorized by Elected Official/Department Head


Verified by Personnel Director

10/05/2026
Date


Approved by Commissioner Chair


Approved by Commissioner


Approved by Commissioner

Equal Employment Opportunity Statement: Boundary County does not descriminate on the basis of race, color, national origin, gender, age (unless a bona fide job requirement), disability or retaliation.